HARPER ADAMS UNIVERSITY

Board of Governors

Minutes of the Meeting of the Board of Governors held on 24 March 2022 by MS Teams.

Present:	Mr Peter Nixon	Chair
	Professor Ken Sloan	Vice-Chancellor
	Mr Clive Beer	
	Mr Vernon Blakeman	Staff Governor
	Ms Barbara Bray	
	Ms Emily Brown	SU President
	Mrs Emma Foulkes	
	Mr Ken Greetham	
	Mr Mark Griffiths	
	Mr Edosa Odaro	
	Mrs Rebecca Payne	Staff Governor
	Dr John Reade	Staff Governor
	Ms Liz Salter	
	Mr Talib Sheikh	
	Ms Uloma Uhunmwangho	
	Mrs Debbie Winstanley	
	Mr Dominic Wong	Vice-Chair
Apologies:	Mr Ben Shipston	
	Mrs Yvonne Hawkins	
	Dr Tim Watson	
	Prof Mark Ormerod	
	Prof Michael Lee	Deputy Vice-Chancellor
In attendance:	Dr Catherine Baxter	University Secretary & Clerk to the Board
	Mrs Liz Furey	Chief Financial Officer
Observers:	Sebastian Soneyra	Board Observer
	Mr David Edwards	Staff Observer

Register of Interests

Members were reminded to complete or update their entry in the Register of Interests as necessary.

21/40 **Chair's welcome**

Welcomed: Board Observers, and new Board members, Barbara Bray and Clive Beer. The Chair also noted his thanks to Sarah Mukherjee who has resigned from the Board in light of increasing work commitments. Members asked that their thanks and best wishes be passed on to Ms Mukherjee The Chair also expressed grateful thanks on behalf of the Board and the University to Mr Odaro, who was attending his last meeting as a Board member due to his appointment to a new senior job role in an organisation based overseas. **CEB**

21/41 **Minutes of the Meetings held on 26 November 2021 and 26 January 2022**

Approved:

i) the minutes of the meeting of the Board of Governors held on 26 November 2021 (21/19-21/39)

ii) the minutes of the Special meeting of the Board of Governors held on 26 January 2022 (21/40-21/42)

21/42 **Matters Arising**

Received:

i) a matters arising report from the University Secretary including an update on Chair's action taken since the last meeting

be circulated to the Board for information. Although it was hoped that the bid was as strong as possible, the outcome would be subject to a new process conducted by the Office for Students for the first time and therefore there remained a number of risks to future funding. Following assessment by a panel Institutions whose submissions are identified as world leading would be consulted on proposed funding arrangements in May/June 2022 with final decisions made in June 2022 and any agreed funding commencing from August 2022;

v) that although to date no member of staff or student had been directly

Agreed: i) to approve the updated Financial Regulations; **LF**

ii) to approve the updated Treasury Management Policy and the updated Ethical Investment Policy **LF**

21/45 **Report of the President of the Students' Union**

Received: a report by the President on the recent activities of the Students' Union

Noted: i) that the SU had appointed an experienced external consultant who was helping it with the review of its constitution. The roles on the SU Executive were also being reviewed to ensure they were appropriately representative;

ii) that careful management of budgets remained in place;

iii) that a workshop for Student Union staff had been held to discuss their views on the vision and mission of the SU. The President hoped that a new SU Strategy would be prepared before she completes her term of office at the end of June 2022. A draft of the document would be shared with the University for its comments; **EB**

iv) that the SU had worked with the University to host a successful World Café event;

v) that the SU had supported LGBT+ History Month. While this had been welcomed by many students there have been some less positive comments mainly from some alumni who had suggested that other dietary preference related campaigns should have been supported. The SU was very mindful of the need to accommodate a wide range of dietary preferences and would be working with the University on how best to address these kinds of issues and to engage alumni positively;

vi) that engagement with course committees continued very positively and add ev

Agreed: to thank the President for all her hard work during her time in office and to ask her to also pass on the Boards thanks to the members of the SU team

EB

21/46 **Health & Safety**

Received: i) a summary of the meeting of the Health and Safety Committee held on 3 March 2022

ii) the Annual Report on Health and Safety Matters

iii) the Governors' Health and Safety Policy Statement for 2022/23

Noted: i) that

Noted: (vii) that as usual, that Course Action Plans and Course Monitoring documentation for 2019/20 have been provided on the Governor's Document Library

B Farm Strategy Committee

Received: a summary report of the meeting held on 14 December 2022

C Audit & Risk Management (MG)

Received: a report on the meeting of the Audit and Risk Management Committee meeting held on 27 January 2022 (*NB the annual review of mapping of compliance against OfS requirements has been uploaded to the Governor's Document Library)*

D Management Accounts

Received: a copy of the management accounts for the period to 31 January 2022

21/54 **OfS and other Circulars**

Noted: that a list of OfS and other circulars received by the University since the last meeting of the Board has been uploaded to the Governor's Document Library