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Harper Adams University Record of Processing Activities

(Under Article 30 GDPR)

Data Controller	Harper Adams University Edgmond, Newport, TF10 8NB
Data Protection Officer	Christopher Munro dpo@harperadams.ac.uk

ICO Registration Number Z7312206

Date Registered: 9th December 2002

Date of Expiry: e h r

	• National Student Survey & Graduate Outcomes • Third party providers for online support such as Overt, Pebble, Talis. • Employers references sent to Harper Adams University at student or staff request • First Parking & DVLA • Pass lists and graduation information media
Transfers to third country or international organisation	Harper Adams University has arrangements in place for student from Beijing Agricultural College and Huazhong Agricultural University to complete part of their studies at HAUSA. As a result we have agreements in place to cover these data transfers.
Time limits for erasure of different categories of data	Harper Adams University has a Record Retention Schedule a

Controller– Processor Contracts	Copies of Controller– Processor contracts are held by the Legal Department.
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DPIA reports	Data Protection Impact Assessments are carried out whenever a new or high-risk activity is proposed. The Data Protection Officer will maintain a log of these DPIA's and keep a copy of the assessment.
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Records of data breaches	All reported data breaches will be recorded and the DPO will maintain a log of these breaches.
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